

Governor Ned Lamont

Rules for operating Summer School during COVID19

June 1st, 2020



Summer School | Introduction

When the effects of the pandemic required that schools across Connecticut cancel in-school classes during March of 2020, it took seconds to realize that education in Connecticut was forever changed. Connecticut has long been focused on providing all students equity and excellence in education. In the wake of this public health emergency demanding an entirely remote learning environment, meeting the needs of all of our students presents a dramatic challenge. Our ReOpen Connecticut PreK-12 Subcommittee is confident that we will all successfully navigate this challenge. Connecticut's continued focus on educational access and excellence is not only more important than ever, but we know that Connecticut's long-term social and economic stability depends on it.

We recognize that the way we deliver instruction will continue to evolve, whether this means hybrid models of in-school and remote learning, partial day or partial week school experiences for students, or extended remote learning. As we look toward resuming classes inside our school houses, we will keep the health and safety of our students and staff as our primary focus. Healthy schools will translate to healthy communities.

The summer school plan that follows was developed with input from educators, parents, and student advocacy partners, including consideration of a broad range of feedback via a public survey. All of this input was considered and solidified by our ReOpen Connecticut PreK-12 Subcommittee into this recommended plan. The plan to initiate summer school operations has also been reviewed by health officials to ensure safety for all involved. Our recommendations provide a strong roadmap to allow students limited summer school access while maintaining safety as the first priority.

While the needs of districts will drive specific plans for summer school, all programming is expected to adhere to these safety recommendations and requirements. Our Subcommittee understands that the course of the pandemic over the summer may change based on the most updated health and safety recommendations. Therefore, that schools should be flexible and plan contingencies related to programming as well as remain aware of any further executive orders or public health and safety restrictions that change the approach to resuming limited in-school summer classes.

We are privileged in this state to have resilient educational leaders, educators, and school communities that are equipped to take on this national crisis. As this plan is implemented, the Connecticut State Department of Education will continue its mission to provide meaningful support and guidance to school communities during this pandemic. With the support of our team, and our school communities, and our students we are more driven than ever to lead the evolution of education in Connecticut. This plan is the first step.

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Summer School | Reopening processes (I/II)

Opening In-Person Summer Classes: A Superintendent is encouraged to begin in-person summer school classes on July 6 if:

- Locations comply with the requirements set out in this document and with the CDC Decision Tool available here; and
- Plans have been reviewed with Local Director of Public Health and school medical advisor, if applicable.
- **Suspending In-Person Summer Classes**: A Superintendent, may suspend in-person classes at any time due to health & safety risks.
- **Announcement:** Local Educational Agencies (LEAs) must communicate their summer school plans and associated safety protocols, including by posting their plans on their school district websites.
- **Acknowledgement:** The summer school acknowledgement form (Appendix) must be completed by Friday, June 15th and submitted electronically to the Connecticut State Department of Education.
- **Compliance Liaison:** The Superintendent must appoint an employee of the school district to serve as COVID-19 Health & Safety Compliance Liaison.
 - The Liaison, whose contact information must be made public, will engage with students, parents, faculty, staff, and administrators to answer questions about the health & safety requirements set out in this document and address questions about compliance.
 - The Liaison will support the implementation of these requirements, as well as the implementation of other school health & safety measures relating to COVID-19 and any additional guidance provided by the Department of Public Health.
- Medical Professional: The Superintendent must ensure that a nurse is available to each operating school in their district to manage in coordination with local health department, positive and suspected cases. School medical advisors may also review and provide feedback to Superintendents regarding all summer school health protocols.

Summer School | Reopening processes (II/II)

- Priority Access for Special Student Populations Requiring Learning Recovery Support: LEAs will
 develop a consistent policy for their approach to priority access. Where possible consistent with the
 public health and safety requirements, in-person summer school programming will prioritize students
 who require the most learning recovery support. Schools should also prioritize their obligations for
 extended school year (ESY) services when determining access to in-person educational opportunities.
 - The ESY topic brief is located at: <a href="https://portal.ct.gov/-/media/SDE/Special-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-ESY-Services-during-the-COVID19-Pandemic-52020.pdf?la=en-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-the-Education/Covid/BSE-Guidance-for-Extended-School-Year-Esy-Services-during-for-Extended-School-Year-Esy-Services-d

LEAs will assess and then determine how to safely accommodate students with special health care needs during summer school. Students most in need of learning recovery support include, but are not limited to:

- Students with special needs;
- Students who are English Learners;
- Students who have had limited to no access to devices to engage in virtual distance learning, or;
- Students who otherwise did not access educational materials despite the LEA's providing the opportunity.
- **Priority School Districts:** Priority School Districts (PSDs) are reminded that under C.G.S. §10-265m, §10-265g, and §10-265l the PSD Summer School grant program prioritizes summer reading and literacy programs to students in Grades K-3 who are determined to be substantially deficient in reading, in order to develop and deliver a personal reading plan for the student, to be monitored by the school literacy teams. The district may also require, within available appropriations, students in Grades 4 through 6 who fail to make progress with additional instruction provided in their personal reading plans, to attend summer school.
 - Districts not designated as Priority School Districts and that do not receive PSD grant funding, need to prioritize students who are required to attend summer school according to district-determined deficiencies, with a priority emphasis on addressing early reading and literacy gaps. Additional considerations include support for English Learners, remediation recovery with focused programming on closing gaps for students behind and/or targeted towards all students to address slides that may have occurred this spring as a result of COVID-19 and/or to build foundational skills in preparation for their new grade level, acceleration and enrichment programming focused on the continued acceleration of learning for all students, and social connection and support provided through summer programming focused on social and emotional support for students and families.
- **No Visitors:** Visitors will not be permitted into school facilities unless required by law, or otherwise required by a student's individualized educational plan.
- **Student Meals:** Given that summer school should require students to be at school for only part of the day, student meal times should not be scheduled inside the facilities. In districts that provide summer meals for students, students should be able to grab their lunch to-go as they exit, and this exchange should be planned to happen consistent with all public health and safety guidelines for social 5 distancing.

Summer School | Instruction

- **Summer School Instruction:** Summer School programs can provide meaningful academic and enrichment-based opportunities for students. This year, summer school might be even more important to students, as well as districts that are considering new approaches to learning for summer and beyond. As local education providers consider summer school programming in these exceptional times, the Connecticut State Department of Education provides these recommendations to support the local decision-making process.
 - **Learner-Focused: Remediation and Recovery:** Begin with a local formative assessment process to identify academic gaps and develop targeted learner groups and learning programming or plans
 - The focus instruction should be on targeted knowledge and skills students need for success in the next grade level or subsequent course
 - Develop clear expectations and consistent routines and structures to help teachers and students demonstrate growth and succeed
 - Consider thematic, project-based, real-world opportunities that deepen students' conceptual understanding of key content, when applicable
 - Services should include equitable access to instruction for students accessing summer school options
 - Consider extending last term's courses into summer for students needing more time (Secondary)
 - Learner-Connected: Social Connection and Support: Plan and implement a <u>50/50 Rule</u> for synchronous and asynchronous teaching and learning to maximize connectedness and relationships
 - When remote, implement <u>daily</u> check-in and check-out procedures to maintain connections and engagement
 - Create and teach through recorded video, when applicable engaging learners with their teacher's voice
 - Attend to students' social and emotional development needs through regular communication, individualized supports, and the use of trauma-informed pedagogical techniques
 - Take time to ensure your most vulnerable students and their families are supported during all models of learning
 - Leverage alternative programming provided by Connecticut Public Television (CPTV) and other local partnerships e.g. library, museum, and chamber of commerce
 - Learner Demonstrated: Acceleration, Enrichment and Personalized: Provide multiple and varied ways for students to access, engage with, and demonstrate their learning; varying modalities i.e. independent projects, outdoor activities, building models
 - Provide meaningful alternatives to screen time by implementing play based or offline learning utilizing everyday household items
 - Consider applying bridge programs to your summer school for all grades to accelerate learning and opportunities for accessing advanced level courses for the next school year
 - Consider programming focused on the continued acceleration or enrichment learning for all students, such as activities including arts, movement, construction, and work-based experiences

Summer School | Physical Space Setup

- Class groups: Group size in every classroom should be limited to no more than one teacher and ten additional individuals.
 - Individual student needs should determine the exact student-to-teacher ratio.
 Recommended ratio for students with specialized learning needs is 5:1, but no greater than 7:1.
 - Both children and additional support professionals should be counted towards the 10:1 group size limit.
 - 10:1 group size limit assumes that the classroom (or other instructional area) is large enough
 to allow for six-foot social distancing between individuals. If this is not the case, the ratio
 must be lower.
- Social Distancing: Six-foot distancing should always be maintained. In the few cases where
 distancing is not possible, appropriate face coverings and other protection (such as face shields)
 should be available. The only times when distancing may not be possible should be when staff
 members are:
 - Accommodating students with special health care needs or disabilities who may require direct contact (e.g. assisting with toileting or ambulation).
 - Conducting health assessments or screenings (e.g. taking temperature or listening to lung sounds by the school nurse).

In these circumstances, appropriate face coverings and other protection should be available and utilized (as described in the sections below).

- Distancing strategies: Appropriate social distancing strategies should be implemented allowing for at least six feet of physical distance between individuals. To ensure appropriate social distancing, schools should select strategies based on feasibility given the unique space and needs of the school as recommended by CDC's <u>Interim Guidance for Administrators of US K-12 Schools and Child Care Programs</u>, including:
 - Increase the space between desks. Rearrange student desks to maximize the space between students. Turn desks to face in the same direction (rather than facing each other) to reduce transmission caused from virus-containing droplets (e.g., from talking, coughing, sneezing).
 - Stagger arrival and/or dismissal times. These approaches can limit the amount of close contact between students in high-traffic situations and times.
- **Consistent Teams:** If more than one adult is required in a classroom, encourage staff to work in consistent teams to minimize cross-contamination of student groups. Prioritize keeping the same group of adults and students together each day when possible.
- **Material Sharing:** Restrict the sharing of educational materials between individuals. These materials include, but are not limited to: books, computers, calculators, writing utensils, and art supplies.
 - No two individuals should use the same materials in a given school day.
 - Appropriately clean, disinfect, or sanitize materials at the end of each school day. See the Cleaning & Disinfection section for specific guidance on disinfection practices.

Summer School | Physical Space Setup

- **Storage:** Each student should be provided with a specific cubby or locker to store their personal belongings
- **Facilities:** Schools that share their facilities with summer camp organizations should ensure the coordination, collaboration and implementation of safe practices, including:
 - Arrival and departure times and processes;
 - Bathroom usage;
 - Common area usage (such as lunch room, gymnasium, playground).

As much as possible, adjust facilities to minimize risk of infection:

- Maximize ventilation with outdoor air.
- Use outdoor instruction where safety conditions and physical space allow.
- Install no-touch entrances, exits, and bathroom fixtures when possible.

Ensure that all water and ventilation systems are safe to use after a prolonged facility shutdown. For additional guidance on facility considerations, click here.

- **Bus Transportation:** Transportation to summer school should be provided by a guardian if possible. Otherwise, it will be made available where students cannot be transported by their guardian and where it is required as part of an individualized education program or otherwise as required by law. In these instances:
 - A bus monitor must be employed by the school district to ride on the bus at all times it is transporting students to monitor student density and ensure the use of face masks.
 - Student seating must allow for social distancing and adhere to the following restrictions: No more than one student seated per row, unless from the same household; Students seated no closer than every other row; Students seated in a diagonal formation, where if one student is seated on the right side of the bus, the next student is seated on the left side of the bus.
 - Face masks for all as described above are required on bus rides, except among exempt individuals.
 - Cleaning protocols must be communicated to all staff, including measures to prevent harmful human exposure to chemicals.
 - Bus Drivers and bus monitors must wear face masks. These must always be worn when children are in the bus

Summer School | Personal Protection

- Wearing face coverings or masks: All students and school personnel, unless otherwise exempt, must
 always use a face mask while on school property or a school bus. Face covering includes cloth face
 covering or face masks. This requirement also applies to parents dropping off or picking up children.
 Instructions for the <u>use of face masks or coverings</u> are available from the CDC. The following
 individuals are exempt from this requirement per CDC guidelines:
 - Anyone for whom use of a face mask would be contrary to his or her health or safety because of a medical condition;
 - A child whose parent, guardian or person responsible for the child is unable to remove the face mask safely on their face.

In addition, educators that can maintain a six-foot distance with students and determine that removing their face covering is critical for instruction, can consider removing their face covering. For the safety of themselves and others in the school community, students with special healthcare needs who may require suctioning, nebulizer treatments, high-flow oxygenation, or conditions that aerosolize secretions or conditions that create uncontrolled respiratory secretions, must provide medical and treatment authorizations from their healthcare provider on how to provide their safe and effective care while in school, including the PPE that must be used by school staff.

- **Providing face covering:** Schools must provide face covering to any student or staff member who does not have one. Face covering includes cloth face covering or face masks.
 - Face masks. Surgical or procedure masks should be reserved for healthcare professionals (HCP), such as the school nurse or school medical advisor, or for staff providing direct support to students with special healthcare needs or disabilities.
 - N95 respirators. N95 respirators should be primarily reserved for school nurses who may be involved in aerosol-generating procedures such as, provision of oxygen via high-flow nasal cannula, nebulizer treatments, and open suctioning. These masks must be properly fitted to the wearer to ensure the effectiveness of the mask. Staff not engaged in providing such procedures may wear cloth face coverings (or procedure mask if available).
 - **Face Shields.** Face shields protect the eyes, nose and mouth from contamination from respiratory droplets, along with masks or respirators.
 - Face shields should be used by staff (such as school nurses) who are involved in aerosol-generating procedures such as, provision of oxygen via high-flow nasal cannula, nebulizer treatments, and open suctioning.
 - Face shields worn with face masks, may also be used by staff who support students with special healthcare needs (who are not able to wear masks and who may need assistance with activities of daily living, such as toileting, eating).
 - Face shields may also be worn by students during speech and language exercises when face coverings/masks are not appropriate for the activity.
- Protecting high-risk educators: In cases where close contact between educators and students is
 highly likely (such as when interacting with certain students with disabilities who cannot socially
 distance), schools must provide educators with surgical masks and face shields.

Summer School | Cleaning and Disinfecting

- Promoting Health Hygiene Practices, and Cleaning & Disinfection: School administrators, under the
 supervision of the Superintendent, will communicate cleaning and hygiene protocols as recommended
 by the CDC (see link below). These protocols will be adhered to by all summer school staff and
 participants. Signs on how to "Stop the Spread" should be posted in all school buildings in easily seen
 locations.
 - Areas where summer school operations are used must be cleaned, disinfected and/or sanitized, as per CDC guidelines. Door handles, desks, and other high contact areas should be given special attention.
- Bathroom cleaning: should be sanitized at least twice a day. Where possible, consider designating separate bathrooms for different classes or setting shifts for classes to use the bathroom (and thus avoid mixing of classes). For more detail on bathroom cleaning practices and use check "Recommendations for School Bathrooms During COVID-19" below.
- **Cleaning logs**: Implement use of cleaning log to track cleaning frequency. Follow CDC's guidelines on cleaning and disinfecting

Hand hygiene:

- Reinforce to staff and children, regular hand washing with soap and water for at least 20 seconds should be done.
- Alcohol-based hand sanitizer should be provided at every school entrance and in every classroom, kept secured in classrooms where children cannot safely use sanitizer without supervision.
- **Respiratory hygiene**: Encourage all staff and children to cover coughs and sneezes with tissues or the corner of the elbow. Dispose of soiled tissues immediately after use.
- **Training:** An in-person or video training that covers social distancing, cleaning protocols, and hygiene practices must be provided to and attended by all students and staff.

Summer School | Health Guidance for School Communities

- Case Protocols and Notification: If a child or staff member who has been present in school has a confirmed diagnosis of COVID-19, the local health department must be notified immediately. In addition, the school superintendent or designee (such as the school nurse or school medical advisor) should establish specific notification procedures that must be taken if a staff member or student is suspected of being sick, while maintaining confidentiality in accordance with FERPA, privacy expectations, and the Americans with Disabilities Act (ADA). Guidance from the CDC that may inform sick procedures and exclusion protocols are available at https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html, including:
 - When <u>staff and students should stay home</u> (such as if they have tested positive for or are showing COVID-19 <u>symptoms</u>); and
 - Exclusion for staff and students who have recently had <u>close contact</u> with a person with COVID-19 and the duration for when they should <u>stay home and monitor their health</u>.

Staff or students with signs or symptoms of COVID-19 may only return to school with a documented negative COVID-19 test result or a note from a healthcare provider clearing them to safely return to the school program.

- School Closure and Reopening: The decision to suspend or close a school program for some or all participants will be made by the Superintendent or designee. Any school should implement short-term closure procedures regardless of community spread if an infected person has been in a school building. The CDC recommends dismissal of students and most staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This allows the Superintendent, in consultation with the local health department, to determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.
 - Recommendations for the scope (e.g., a single school, multiple schools, the full district) and duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
 - During school dismissals, also cancel extracurricular group activities, school-based afterschool programs.
 - Communicate dismissal decisions and possible COVID-19 exposure with staff, parents, students, and relevant stakeholders.
 - Initiate recommended CDC cleaning procedures following a confirmed COVID-19 case.

Decisions on which, if any, staff should be allowed in the school should be made in collaboration with your local health department and school medical advisor, if applicable.

Administrators should work with their local health department following a temporary closure to determine when students and staff can safely return to schools.

Summer School | Health Guidance for School Communities

- **Health Screening:** All staff and students are required to be screened for any observable illness, including cough or respiratory distress, and to confirm temperature below 100 degrees Fahrenheit. If any questions arise regarding the health screener's assessment of the observable symptoms or next steps, the health screener should consult the nurse in their district. Staff and students should also be encouraged to self-report symptoms or exposures. Staff or students who have a temperature greater than 100 degrees are not permitted into the school. Staff or students who have a temperature greater than 100 degrees must be excluded from school and return with a note from their healthcare provider or with a documented negative COVID-19 test result.. When conducting screening, the school should include the following in their protocols:
 - Use touchless or disposable (preferred) or oral thermometers with single-use disposable covers.
 Be sure to provide adequate disinfection between individual uses.
 - The health screener (such as the school nurse) must wear a face mask and face shield while performing screening for illnesses.
 - Schools must identify a sick plan for students who develop an elevated temperature or who may become ill.
 - In addition to the health office, schools must identify an isolation room where students or staff who exhibit symptoms consistent with COVID-19, can wait for their parent/guardian or responsible party's arrival to pick them up from school.
 - Students must never be left unattended in an isolation room.
- Attendance monitoring: LEAs should actively monitor staff and student absenteeism to identify any trends that would suggest spread of illness such as COVID-19.

Summer School | Detailed Bathroom Protocols (I/II)

Physical distancing:

- Multi-stall bathrooms should only be used by those who feel well. A separate bathroom should be designated for any student that becomes ill.
- In multi-stall shared bathrooms, in-use bathroom stalls and sinks should be greater than 6 feet
 apart. If that is not the case, tape off some stalls or sinks and place a sign indicating they should
 not be used.
- If there are multiple bathrooms available, specific bathrooms should be assigned to students by zone and students should only use their assigned bathroom.
- Bathroom occupancy is determined by the number of persons who are able to use the facility
 while maintaining 6 feet social distance, therefore, will vary based on size and layout of each
 bathroom.
- If there are multiple communal bathrooms available within the floor, bathrooms should be assigned by zone and users should only use their assigned bathroom, to limit cross contamination and assist with traffic control.
- No personal items should be stored within the bathroom (including staff bathrooms).
- Toilet lids (if present) should be closed before flushing.
- Minimize time in the bathroom

Cleaning practices:

- Bathrooms should be fully cleaned and disinfected twice a day. Follow CDC disinfecting and cleaning protocols. Additionally, ensure that you:
 - Know how to use disinfectants correctly. READ THE LABEL to determine the appropriate application procedure, dilution contact/"dwell" time (time needed for disinfectant to work as indicated), and personal protective equipment (PPE)
 - Clean surfaces before use. Disinfectants cannot penetrate the dirt barrier.
 - Use green products. Green products are certified by an independent third party. The CT Green Cleaning law requires such certification.
 - Conduct disinfection in the absence of children or periods of lowest occupancy.
 - Use the least amount of disinfectant as recommended.
- If bleach is used:
 - Treat as toxic. Open a new bottle every month as bleach loses its effectiveness when stored.
 - Make dilution daily.
 - Use prudently and appropriately (only on surfaces that need to be disinfected).
 - Limit spraying onto surfaces. Use a pump bottle or spray onto a cloth and wipe.
 - Bleach solution should be left on surface for 2 minutes or allowed to air dry. If the area or item is going to be used right away, rinse

In addition to full cleaning and disinfection twice daily, spot-disinfect high-touch surfaces throughout the day. These surfaces include: soap and paper towel dispensers, doors within toilet stalls, and toilet handles.

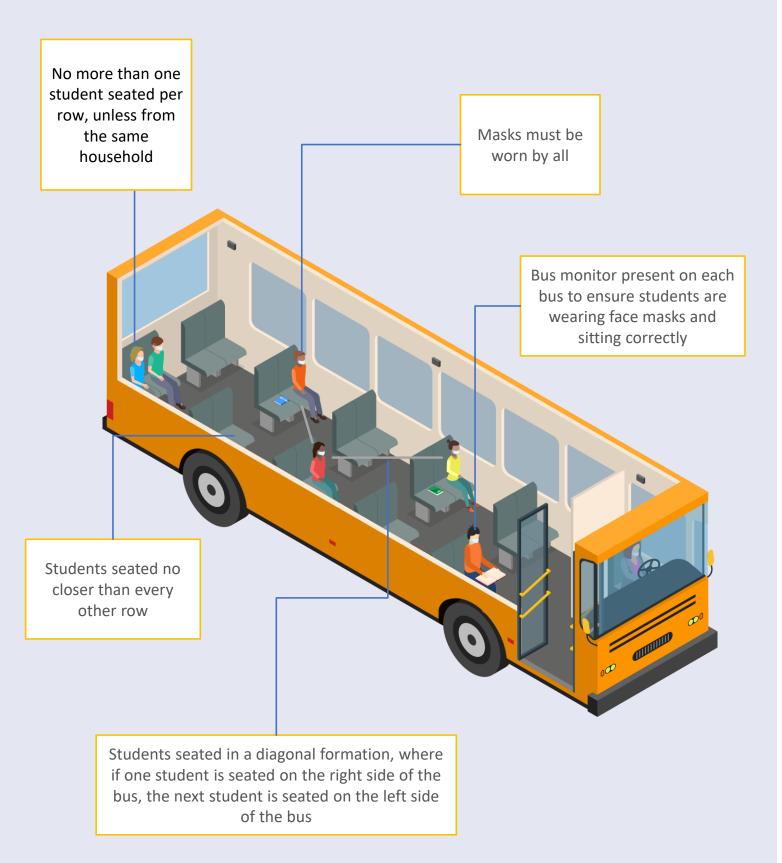
Place signs near sinks reminding students and staff to wash hands before and after using the restroom.

Summer School | Detailed bathroom protocols (II/II)

Bathroom fixtures:

- Optimize ventilation –Should exhaust to outside, negative pressure. optimize fresh air intake. Check ASHRAE guidelines.
- Do not use hand dryers. If they are present, tape them and indicate that they should not be used.
- Place a trash can and paper towel roll by the bathroom door to allow students and staff to prevent from touching the handle with their hands.
- Place signs indicating that toilet lids (if present) should be closed before flushing.
- Install touch-free single-use paper towel dispensers, garbage bins, faucets, urinals, and toilets if possible.

Summer School | Detailed Bus Protocols



Summer School | Additional Resources

- **General cleaning & disinfecting:** https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html
- Handwashing materials: https://www.cdc.gov/handwashing/campaign.html
- **Facilities & ventilation:** https://www.rehva.eu/fileadmin/user_upload/REHVA_COVID-19_guidance_document_ver2_20200403_1.pdf
- **Green certified cleaning product information:** Green Seal (http://www.greenseal.org), Eco-Logo (http://www.ecologo.org/en/index.asp) or Design for the Environment (DfE) (http://www.epa.gov/dfe)



Superintendent Signature

Summer School 2020 Checklist and Confirmation Form

As part of the efforts to safely reopen Connecticut following the closures prompted by the coronavirus pandemic, the Connecticut State Department of Education has released these Summer School Rules for public schools opening for in-person summer classes, which will be permitted beginning July 6, 2020.

This form is intended to serve as a checklist for Superintendents to confirm that they have read and understood the Summer School Rules and are implementing the required compliance efforts.

All Superintendents/Executive Directors must complete this form and submit it to the Connecticut State Department of Education electronically no later than Friday, June 15, 2020. If your district will <u>not</u> be offering any summer school, simply enter the district name, your name, email, select No to the first question, sign and return to CSDE. If your district will be offering summer school, please select yes, and check off every item on the checklist, sign, and return to CSDE.

LE/	A Sumn	ner Session Information	
LE	EA Nam	ne:	
Sı	uperint	endent Name:	
Sı	uperint	endent Email:	
ls	your d	istrict offering Summer School in Summer 2020? Yes No	
		Session Check List	
		eck each item indicating your agreement and intent to implement in good faith the Summer	
Sch	nool Ru	les, including but not limited to the following:	
1)		I have read the State Department of Education's Summer School Rules for public schools opening for in- person summer classes.	
2)		I have reviewed our plans with the Local Director of Public Health before opening schools for in-person summer classes, and I will coordinate with them if suspending classes due to health and safety risks becomes necessary	
3)		The LEA that I oversee is implementing a plan to ensure compliance with the Summer School Rules and promote a safe school environment for all students and staff.	
4)		My LEA's compliance plan addresses education access and equity issues as outlined in the rules, focusing on priority access for special student populations requiring learning recovery support (e.g. Students with special needs; English Learners, Students who had limited to no access to devices to engage in distance learning); sat accommodations for students with special health care needs; and summer distance learning and continued educational opportunities.	
5)		My LEA's compliance plan addresses health and safety measures as outlined in the rules, including but not limited to student density, material sharing, facility considerations, face coverings and other protection, testin and contact tracing, notice of risks, visitor prohibitions, health screening and attendance monitoring, promotir health hygiene practices, cleaning and disinfection, and bus transportation.	
6)		I understand that I can contact Chris Soto at the CSDE at Chris.Soto@ct.gov to ask any questions about implementing these rules.	
7)		I have appointed an employee of the LEA to serve as COVID-19 Health and Safety Compliance Liaison.	
8)		The LEA that I oversee has communicated our summer plans and safety protocols to students, parents and staff, including by posting the plans on the LEA website.	
9)		I understand that a nurse or other medical professional must be available to each school in the LEA to manage positive and suspected cases.	
10)		I will continue to monitor guidance pertaining to COVID-19 from the Connecticut State Department of Education, Department of Public Health, and the U.S. Centers for Disease Control and Prevention, and will incorporate as appropriate into LEA summer programs.	

Date